



CITY OF SHELTON, WASHINGTON - CITY COUNCIL

City Council Meeting Minutes
November 15, 2022 – 6:00 p.m.
Civic Center & Virtual Platform

COUNCILMEMBERS AND PERSONNEL

Councilmembers:

Mayor Eric Onisko
Deputy Mayor Joe Schmit
James Boad
Miguel Gutierrez
Kathy McDowell
Deidre Peterson
Sharon Schirman

Personnel:

City Manager Jeff Niten
City Clerk Donna Nault
Finance Director Mike Githens
Communications Specialist Mary Ricker
Parks & Facilities Director Mark Ziegler
Community & Economic Development Director Jae Hill
Police Chief Carole Beason
Public Works Administrative Manager Brooke Kilts
Superintendent Brent Armstrong

CALL TO ORDER

Call to Order: 6:00 p.m.
Pledge of Allegiance: Mayor Onisko
Roll Call: City Clerk Nault – All Present

LATE CHANGES TO THE AGENDA

1. Action Agenda – Move Item No. 1 Civic Rotating Art Gallery to Item No. 5

CITY COUNCIL REPORTS

None

CONSENT AGENDA

1. Vouchers numbered 107746 through 107754 in the total amount of \$40,570.29
2. Vouchers numbered APA001512 through APA001539 in the total amount of \$490,941.67
3. Vouchers numbered 107756 through 107766 in the total amount of \$7,643.79
4. Vouchers numbered APA001540 through APA001597 in the total amount of \$102,432.36
5. Minutes:
 - Business Meeting of October 18, 2022
 - Study Session of October 25, 2022
6. September Financial Status Report

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to approve the Consent Agenda as published. Passed.

PRESENTATIONS

1. Mason County Historical Society Museum 3rd Quarter LTAC Report – Presented by Director Liz Arbaugh
Museum Director Arbaugh presented their 3rd Quarter Lodging Tax & Tourism Report.
2. Overlook Park Murals LTAC Report – Presented by Rachel Hansen
Rachel Hansen presented NW Event Organizers Lodging Tax & Tourism Report.

GENERAL PUBLIC COMMENT

In-Person:

Dean Jewett
Athena Ayers

BUSINESS AGENDA

1. Community Calendar Policy – Presented by Communications Specialist Mary Ricker

Communications Specialist Ricker discussed a community calendar policy that can be used to access community event information. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to forward the proposed Community Calendar Policy to the Action Agenda for the December 6, 2022 City Council meeting for further consideration. Passed.

Mayor Onisko recessed from the regular meeting to open a Public Hearing.

2. Public Hearing Ordinance No.1994-0922 Park & Open Space Area Requirements for Residential Subdivisions – Presented by Parks & Facilities Director Mark Ziegler

Parks & Facilities Director Ziegler discussed specific standards to provide parks and open space for residential subdivisions. Discussion followed. No public testimony. City Clerk Nault provided a reading of Ordinance No.1994-0922.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to forward Ordinance No.1994-0922 to the December 6, 2022 Action Agenda for further consideration. Discussion followed.

An amended motion was made by Councilmember Peterson to extend the City Council action date to January 3, 2023 to allow time for the SEPA determination and Washington State Department of Commerce's 60-day review period to occur. Councilmember Schirman seconded the amended motion. Passed.

Mayor Onisko closed the Public Hearing and opened another Public Hearing.

3. Public Hearing Ordinance No.1995-1022 Updates to SMC-Code Enforcement – Presented by Community & Economic Development Director Jae Hill

Community & Economic Development Director Hill discussed amendments to Title 8 of the Shelton Municipal Code. Discussion followed. No public testimony. City Clerk Nault provided a reading of Ordinance No.1995-1022.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to forward Ordinance No.1995-1022 to the December 6, 2022 Action Agenda for further consideration. Passed.

Mayor Onisko closed the public hearing and resumed the regular meeting.

4. Jail Outsourcing to Nisqually Correctional Facility – Presented by Police Chief Carole Beason

Police Chief Beason reviewed the current agreement in place with Mason County jail and options for jail bed space at Nisqually Correctional Facility. Discussion followed. No public comment.

A motion was made by Councilmember Peterson and seconded by Deputy Mayor Schmit to forward the Nisqually Correctional Facility Contract to the Action Agenda on December 6, 2022 for further consideration. Passed.

Mayor Onisko recessed from the regular meeting and opened a Public Hearing.

ACTION AGENDA

~~1. Civic Center Rotating Art Gallery – Presented by Parks & Facilities Director Mark Ziegler~~ Item moved to # 5 on the Action Agenda

1. Public Hearing Ordinance No.1991-0922 2023 Budget – Presented by Finance Director Mike Githens

Finance Director Githens presented the 2023 budget. Discussion followed. No public testimony. City Clerk Nault provided the reading of Ordinance No.1991-0922.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to adopt Ordinance No.1991-0922 approving the City's 2023 budget. Passed.

Mayor Onisko closed the Public Hearing and opened another Public Hearing.

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2. Public Hearing Ordinance No.1992-0922 2023 Regular & Ad Valorem Taxes – Presented by Finance Director Mike Githens

Director Githens presented the 2023 Regular & EMS Ad Valorem Tax Ordinance. No discussion. No public testimony. City Clerk Nault provided the reading of Ordinance No.1992-0922.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to approve Ordinance No.1992-0922 as presented. Passed.

Mayor Onisko closed the Public Hearing and resumed the regular meeting

3. Resolution No.1246-1022 C Street Landfill Cleanup Construction Contract Award – Presented by Public Works Administrative Manager Brooke Kilts

Public Works Administrative Manager Kilts presented information on a contract award for the C Street Landfill Cleanup Construction Project. No discussion. No public comment. City Clerk Nault provided the reading of Resolution No.1246-1022.

A motion was made by Councilmember Peterson and seconded by Councilmember Gutierrez to adopt Resolution No.1246-1022 as presented. Passed.

4. Resolution No.1248-1122 Declaration of Emergency for the Wastewater Treatment Plant RAS Pump – Presented by Superintendent Brent Armstrong

Superintendent Armstrong discussed the unexpected loss of RAS Pumps at the Wastewater Treatment Plant. Discussion followed. No public comment. City Clerk Nault provided the reading of Resolution No. 1248-1122.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to adopt Resolution No.1248-1122 as presented. Passed.

5. Civic Center Rotating Art Gallery – Presented by Parks & Facilities Director Mark Ziegler

Parks & Facilities Director Ziegler presented the Shelton Arts Commission's recommendations for installation of art at the Civic Center Rotating Art Gallery. No discussion. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to approve the Shelton Arts Commission's recommendations for placement in the Civic Center Rotating Art Gallery. Passed.

ADMINISTRATION REPORT – City Manager Jeff Niten

- Preparing for winter weather
- Downtown Christmas Lights
- December 3 – Shop with a Cop
- Toys for Tots – Shelton Police Department/Mason County Sheriff's Office
- Shelton High School – Career Fair
- Review Looking Ahead

NEW ITEMS FOR DISCUSSION

Downtown portable toilets

ANNOUNCEMENT OF NEXT MEETING

Study Session – November 22, 2022 at 6:00 p.m.

City Council Meeting – December 6, 2022 at 6:00 p.m.

MEETING ADJOURN

Mayor Onisko adjourned the meeting at 6:56 p.m.



Mayor Eric Onisko



City Clerk Donna Nault